

COLLEGE PARK INFANT SCHOOL



REMOTE LEARNING POLICY AND PLAN 2020

Our Vision and Values Statement

To have high expectations of ourselves and others so that all children can aspire to, and achieve...

Creativity - we are proud to have our own ideas, value those of others and know that one idea can spark another.

Perseverance - we never give up on challenges and so are even more proud of the end result.

Independence - we are proud to do things for ourselves and can achieve anything we put our minds to.

Success - we are proud of our own and others' achievements. We know everyone is good at something.

Children Playing, Improving and Smiling

Introduction

Following a period of partial closure in the Spring and Summer 2020, College Park Infant School has developed a contingency plan in line with DFE guidelines (Guidance for full opening: schools 27 July 2020). In the event of: self-isolation of individual pupils; class or year group bubble closures; whole school closure; or a closure resulting from further lockdown in Portsmouth or across the country, children will continue to be provided with a remote education which is high quality and aligns as closely as possible with in-school provision.

All learning will be accessible via Purple Mash, for which all pupils have been provided with a unique username and password. This will allow staff to keep in regular contact with their class in a professional and confidential manner. Teachers will be able to schedule learning in a manner that does not overwhelm our children. Teaching and learning can be tailored, changed and updated as time progresses, allowing for replication of classroom activity to the best of our ability. In all communications we will prioritise the wellbeing of our children.

Successes from previous lockdown (March 2020)

Since March, the school provided a successful model, which included:

- Engagement and communication with parents through emails/phone calls/social media/website/letters/Studybugs messaging
- Using different mediums to communicate to meet the needs of all parents – videos/home learning packs etc.
- New social media accounts set up on Facebook, Twitter and You Tube to aid communication, spread positive messages and share stand out examples of work
- Home learning adapted following feedback from parents
- Sports provision for critical worker and vulnerable children
- Holiday provision for critical worker and vulnerable children
- All vulnerable children at home contacted regarding their home learning/learning packs etc.
- All families contacted who had not responded to class teacher emails
- Individual communication between parents and class teachers via new emails set up during lockdown
- Individual year group messages/videos sent out to parents via YouTube
- Purple Mash accounts set up for each year group so children and parents could share learning with their teacher and the teacher could provide feedback
- Virtual meetings arranged for Year 2 children to aid transition

Identified Possible Lockdown Scenarios:

- Individual children who are waiting to be tested/are isolating
- A partial lockdown involving bubbles of children
- A longer term whole school lockdown
- Key worker/vulnerable pupils in school only
- Short term teacher absence
- Long term teacher absence

The Need for Flexibility of Learning

We realise that the circumstances that cause our school to close will affect families in a number of ways. In our planning and expectations, we are aware of the need for flexibility from all sides:

- parents may be trying to work from home so access to technology as a family may be limited
- parents may have two or more children trying to access technology and need to prioritise the needs of young people studying towards formal accreditations
- families without access to internet and/or appropriate devices
- teachers may be self-isolating, trying to manage their home situations, and/or the learning of their own children

- systems may not always function as intended

An understanding of, and willingness to adapt to these difficulties on all sides is essential for success.

Expectation Management

Teaching Staff will:

- Create a weekly overview including brief outlines of activities and relevant links to support learning
- Share weekly overviews and activities with their class/year group through Purple Mash
- Continue teaching in line with current, extensive planning that is already in place throughout the school and adapted for the needs of pupils within the class context
- Plan a range of activities including some that do not require the use of a digital device
- Accept the fact that learning remotely will be more difficult, so tasks will be set in smaller steps to allow for this
- Keep in contact with children through Purple Mash
- Reply to messages, set work and give feedback on activities during the normal teaching hours 8.30 am – 3:30pm, should a bubble close and the teacher remain well
- Acknowledge and feedback on work where necessary
- Allow flexibility in the completion of activities, understanding that the circumstances leading to our closure will affect families in a number of ways
- Take regular breaks away from the computer or iPad to engage in other professional duties as much as circumstances allow
- Work in year group/subject teams to provide activities for classes where a teacher is unwell
- Not be expected to provide feedback on Purple Mash if the class teacher is unable to work
- Respond to class emails, in the event of a whole class/year group/school wide closure

Teaching Assistants will:

- Support class teachers in providing learning opportunities for children
- Complete professional duties as discussed/required

Subject Leads will:

- Work with teachers to make sure the work set is appropriate, consistent, and in line with current planning already in place throughout the school
- Alert teachers to resources they can use to teach their subject remotely
- Where appropriate, monitor the quality of work produced across all year groups and ensure it is consistent with the school's high standards and expectations

Senior Leaders will:

- Monitor the overall effectiveness of remote learning through discussions with teachers and subject leaders, reviewing work set, and reaching out to pupils and parents for feedback
- Monitor the security of remote learning systems, including data protection and safeguarding considerations

Designated Safeguarding Leads (DSLs) will:

- Identify 'vulnerable' pupils (pupils who are deemed to be vulnerable or are at risk of harm) via risk assessment prior to the period of remote learning with the Local Authority Link Co-ordinator
- Arrange for regular contact with vulnerable pupils, with additional contact arranged where required
- Make contact with vulnerable pupils' social workers or other care professionals during the period of remote working, as required
- Update relevant members of staff/discuss new and current safeguarding arrangements for vulnerable pupils learning remotely, via MyConcern

- Encourage staff to follow the usual policies and procedures to report safeguarding concerns, including those related specifically to remote learning e.g. regarding harmful or upsetting content, or incidents of online bullying. The school will also signpost families to the practical support that is available for reporting these concerns.

Children will:

- Be provided with a broad range of cross-curricular activities which support their learning and wellbeing
- Only access the material shared by their teacher and ask for parental permission to use technology for anything beyond that
- Read daily, either independently using Bug Club, or with an adult
- Consider using the school closure time to learn a new skill, follow their own interests to discover more about the world around us, or be creative
- Not be expected to engage in school work during usual school holidays except for reading.

Parents will:

- Be responsible for keeping their children's login information for Purple Mash, Bug Club etc. accessible so that children can access activities set by their class teacher
- Support their child's learning to the best of their ability
- Encourage their child to access and engage with posts from their teacher
- Refrain from screenshotting or copying any information, messages or posts to share on social media or any other platform outside of Purple Mash or Studybugs
- Know that they can continue to contact their class teacher via a phone call to the school office if their child is self-isolating. In the event of a class/year group bubble or whole school closure they can contact their class teacher/s via the class email account, which will be reactivated as necessary
- Check their child's completed work and encourage the progress that is being made
- Be mindful of the mental well-being of both themselves and their child, and encourage their child to take regular breaks, play games, get fresh air and relax

Remote Learning Systems Access Information

	Access to Learning	Reading	Phonics/SPaG/English	Maths	Wider Curriculum (including writing opportunities)
Individual Children Self Isolating	Purple Mash Bug Club Individual Pack (if required)	Bug Club	2-5 videos and related activities as appropriate.	2-5 videos and related activities as appropriate.	Topic Home Learning Grid Assembly Videos
Feedback	Via Purple Mash or in person with Class Teacher on their return.				
Bubble Isolating	Purple Mash Bug Club Individual Packs (if required)	Bug Club Comprehension tasks as appropriate	2-5 videos and related activities as appropriate.	2-5 videos and related activities as appropriate.	Topic Home Learning Grid Assembly Videos
Feedback	Via Purple Mash or Class Email				
School Closure	Purple Mash Bug Club Individual Packs (if required)	Bug Club Comprehension tasks as appropriate	2-5 videos and related activities as appropriate.	2-5 videos and related activities as appropriate.	Topic Home Learning Grid Assembly Videos
Feedback	Via Purple Mash or Class Email				

- In the event of a bubble or school closure, we endeavour to send home a video featuring a familiar teacher at least once a week
- Digital Access Survey sent to parents to identify additional remote learning needs – September 2020

Links with Other Policies

This policy is linked to our:

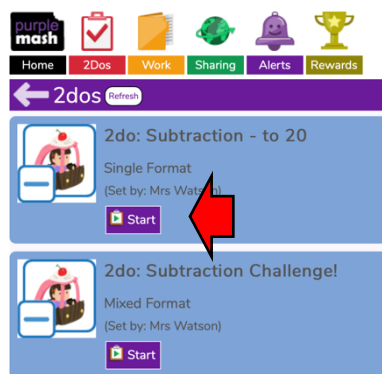
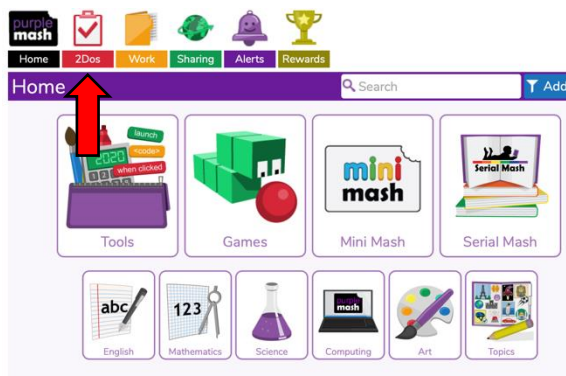
- Teaching and Learning policy
- Behaviour policy
- Safeguarding policy plus Covid -19 addendum
- Child Protection policy
- Looked After Children policy
- Anti-bullying policy
- Marking policy
- Internet & e-safety policy

Appendix 1 – Purple Mash Parent Guide

Each child has been provided with an individual username and password for their Purple Mash account.

2Dos

You will find any 2Dos set for your child in two ways. The simplest way is to log in, and click the red '2Dos' icon in the top left corner. This will then show a list of current 2Dos and clicking 'Start' will begin the activity.

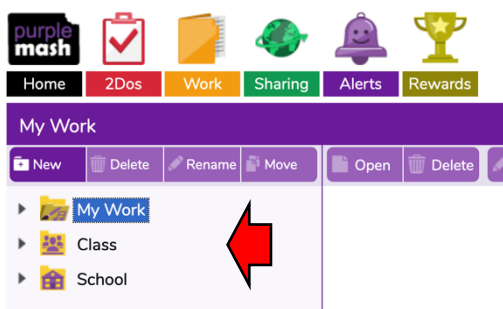
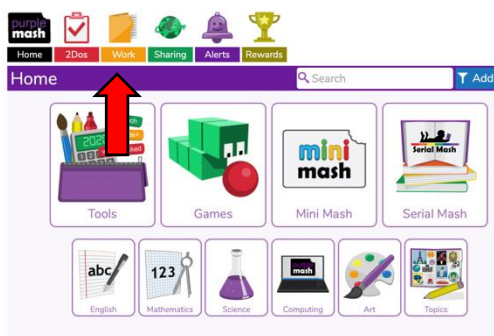


You can also click on the purple 'Alerts' icon. This will provide a list of new 2Dos which have been set, as well as any new messages.



Lesson Inputs

In the event of self-isolation or bubble/whole school closures, lesson inputs and activities will be stored in the 'Work' folder. To access them, click on the yellow 'Work' icon. This will bring up a selection of folders. 'My work' contains any activities saved by your child, including any previously saved 2Dos. 'Class' contains any work saved into the shared class folder.



Lesson inputs are saved in the 'School' folder. If you click on the drop down arrow, you will see folders for each year group, and within those a folder for each week. Within each week's folder, you will find the a weekly overview, video links and relevant activities.

