

COVID 19 in Schools : Risk Assessment

Assigned to: King's Academy College Park



Organisation: Kings Groups Academies

Address:

Risk Assessment Description

Updated risk assessment of the risks posed to staff during the COVID 19 pandemic.

Identified hazards

Hazard description	Who might be harmed and how	Control measures	Risk rating	Last amended
Ventilation	Staff, pupils and visitors to the school. Poor ventilation increases the risk of transmission.	Opening windows to increase flow of fresh air. CO2 Monitors in shared spaces (e.g. hall spaces) and in each classroom.	Medium	Natalie Pullen on: 16/03/2022
How are we managing the transmission spread of Covid 19 by not washing hands or not washing them adequately through poor respiratory Hygiene	Staff, pupils and visitors to the school. • High touch areas increase the risk of transmission • Poor cleaning can increase the risk of transmission • Poor personal hygiene can increase the risk of transmission	<ul style="list-style-type: none"> • Ensuring that sufficient stocks and availability of water, soap and drying facilities within all toilets and washrooms • All areas are provided with spray bottles of Evans Protect RTU disinfectant cleaner and checked regularly to ensure supply • Reminding children to wash their hands properly for 20 seconds with soap and water • Staff and pupils are prompted to practice good respiratory hygiene via posters and verbal tutorials • Use of 'catch it, bin it, kill it' and other good hygiene practices • Hand sanitiser available in all rooms and spaces • Maintain appropriate cleaning regimes 	Medium	Mark Brown on: 22/03/2022
Protection for vulnerable members of staff	Individual members of staff	Risk assessments completed on a case by case basis.	Low	Natalie Pullen on: 16/03/2022

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Staffing levels	Staff - mental and physical health can be affected (e.g. over stretched, covering for other staff who are off sick) Pupils - access to education restricted, mental health with change in staffing	<ul style="list-style-type: none"> • Following advice for reducing the risk of transmission in schools • Use of supply agencies to fill in where teachers are absent 	Medium	Natalie Pullen on: 16/03/2022
Is the school following all government advice regarding Covid 19?	Staff Pupils Volunteers and Visitors	<p>The school continues to follow Government guidelines regarding Covid 19. There are updates from the DfE and have established links with Portsmouth City Council.</p> <p>The school are providing a full on site delivery face to face teaching and learning in line with government guidance</p>	Low	Mark Brown on: 22/03/2022
Has consideration been given to communal and shared areas i.e eating areas toilets and other welfare facilities.	Pupils Staff Volunteers and Visitors	<p>Perspex screens have been installed in face to face areas i.e. main reception</p> <p>Site teams undertake touch point cleaning throughout the day</p>	Medium	Mark Brown on: 22/03/2022
What controls have been established for getting COVID 19 by not cleaning surfaces, equipment and workstations	Pupils Staff Volunteers and Visitors	<p>The site team have revised the cleaning schedules to include touch point cleaning during the hours of 8.30 to 3.30pm</p> <p>The touch point areas to include all corridors, communal areas, access /egress points sanitizer stations, specific room requirements, furnishings and fabrics offices and classrooms</p> <p>The school has a process in place for isolation if a pupil becomes unwell on site with Covid 19 symptoms. We have identified doors that can be opened to aid ventilation.</p> <p>Fire risk assessment s in place and there are certain doors that are not permitted to be opened due to compartmentalization for fire safety.</p> <p>CO2 monitors are used to monitor the quality of air in the classrooms. All staff are aware of the need for good ventilation and to manage thermal comfort alongside quality of fresh air to remove potentially harmful airborne Covid 19 particulates</p>	Low	Mark Brown on: 22/03/2022
Has factors of mental health and well being been considered for those affected through isolation or anxiety about Covid 19	Staff,Volunteers and Visitors	<p>The school has formally communicated to all staff about the decisions being made and up to date Government guidance</p> <p>The key school protocols on Covid 19 apply to all areas of the school and these are backed up by specific controls in line with the updated government guidance.</p>	Low	Mark Brown on: 22/03/2022

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Is the school adhering to the latest government guidance on face masks	Pupils Staff Volunteers and Visitors	The school follows the latest guidance and is not requiring the use of face masks	Low	Mark Brown on: 22/03/2022
What arrangements are there for poor workplace ventilation leading to risks of Covid 19 spreading?	Pupils Staff Volunteers and visitors	We have increased ventilation in offices and classrooms by opening windows and doors where permitted in line with fire management plan and fire risk assessments. Maintaining air circulation systems in line with manufacturing recommendations and guidance HSE/HVAC systems Co2 monitors in place and being monitored for all classroom areas.	Low	Mark Brown on: 22/03/2022
What are the arrangements for self isolation	Pupils Staff Volunteers and Visitors	The school has taken the decision to follow current guidance and isolate for the first 5 days and only return after a negative test result after day 6	Low	Mark Brown on: 22/03/2022