



**King's Academy College Park**  
**Crofton Road, Portsmouth, PO3 0NT**

**RISK ASSESSMENT FOR SCHOOL STREETS TRIAL**

|                       |                                   |                 |  |
|-----------------------|-----------------------------------|-----------------|--|
| Subject of Assessment | SCHOOL STREETS INITIATIVE         | Assessment Date |  |
| Location              | Crofton Road, Portsmouth, PO3 0NT |                 |  |
| Assessor              | Rachel Carlyle                    | Review Date     |  |

Link to School Streets information:

<https://www.kgacollegepark.uk/page/?title=School+Streets&pid=180>

Location of Closure:

- Crofton Road
- Lyndhurst Road

| Ref | Key areas of risk                                    | Risk level | Control measures   | Person responsible                            | Residual risk level |
|-----|--|------------|--|---|---------------------|
| 1   | Moving Vehicles and cyclists<br>Risk of Injury/Death | High       | 1. Parents to be clearly informed they are still responsible for children's safety and behaviour.<br>2. All volunteers to wear hi vis vests. | 1. Headteacher/School Comms<br>2-11. Stewards | Med                 |

|   |   |      |   |  |     |
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|   | (Injury could occur to stewards when setting up/taking down road closure; to children when using the street or directly after the barriers have been removed) |      | <p>3. Volunteers to check the road is clear before installing the road closure.</p> <p>4. Road closure points to be clearly marked with appropriate signage.</p> <p>5. Consider installing the road closure point away from turning points where drivers may not be able to see it.</p> <p>6. Road closure notices and door to door leafleting prior to event to warn neighbours in advance of the road closure.</p> <p>7. Children to be asked to stay out of the road until ALL road closure points in place.</p> <p>8. Volunteers to alert each other and ensure there are no children in the road if a vehicle needs to pass through the road closure, before removing the barrier.</p> <p>9. Full steward briefing before start of the event, by event organisers -to cover every point of the risk assessment.</p> <p>10. Stewards to ensure children &amp; families know that the session has ended and the street is 'live' to cars again</p> |  |     |
| 2 | <p>Children exiting the closed zone without supervision of an adult</p> <p>Risk of Injury/Death/Missing Child</p>   | High | <p>1. Determine which children walk home on their own and communicate with stewards.</p> <p>2. Ensure stewards have a means of communication, either a mobile phone or a school radio (set to channel 1)</p> <p>3. Stewards to be alert to pupils in Year 4 or below exiting the barriers without supervision.</p> <p>4. Where there is concern a child is leaving the closed zone without an adult, steward to ask child to wait with them safely on the pavement and make contact with school to establish it is safe for the child to continue their journey.</p> <p>5. Ensure parents know they still have full responsibility of their child/ren during the closure.</p>   | <p>1. Headteacher</p> <p>2. Headteacher/Stewards</p> <p>3-4 Stewards</p> <p>5. Headteacher</p> | Med |
| 3 | <p>Parked Cars/Cars moving within the closed zones</p> <p>Risk of Injury/Death</p>  | High | <p>1. Residents are given prior warning of the event so they can move their cars if they wish to park outside of the closure area.</p>  | <p>1. PCC/Sustrans/School Comms</p> <p>2. Headteacher</p> <p>3. Stewards</p>                   | Low |

|   |  |      |   |   |     |
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|   | (Possible injury to children who have not been seen by drivers or cyclists; potential damage to parked cars if numbers of bikes and scooters increase in closed zones)             |      | <p>2. Ensure parents know that they are responsible for their children during the event.</p> <p>3. Stewards to be alert to any moving cars that may be visible from closure barriers. Use whistles to alert families on the road where they observe a car moving that hasn't entered through the steward points.</p> <p>4. Educate pupils in pedestrian safety to improve their understanding of dangers that may be present even during the road closure</p>             | 4. SLT & Teaching Team  |     |
| 4 | <p>Pedestrians/Public collision with scooters or bikes</p> <p>Risk of Injury</p>   | High | <p>1. Signage and visibility of volunteers in high vis will alert people that there is an event – Stewards to engage in discussion about the initiative if required.</p> <p>2. Ensure parents know that they are responsible for their children during the event</p> <p>3. Alert any members of the public entering the road closure on foot that there will be cyclists and scooters travelling in both directions along the road.</p>                                   | <p>1. Stewards</p> <p>2. Headteacher</p> <p>3. Stewards</p>   | Low |
| 5 | <p>Discontent/Angry drivers</p> <p>Risk of Verbal or Physical Abuse</p> <p>(Volunteers or Residents being subject to abuse or injury from drivers trying to access the street)</p> | Med  | <p>1. Prior notice of the event is given to residents; clear and consistent timings are in place for the road closure.</p> <p>2. Calm, well briefed volunteers who can lead cars in and out at walking pace</p> <p>3. Ask children to say thank you, smile and wave at the drivers as they pass</p> <p>4. Ensure stewards are briefed that should there be confrontation of this scale, it is appropriate to let the driver through and escort them in a safe manner.</p> | <p>1. Stewards</p> <p>2. Headteacher</p> <p>3. Stewards</p>   | Low |
| 6 | <p>Litter left in the road</p> <p>Risk of Verbal Abuse</p> <p>(An increase of litter may be seen during the course of the School Streets trial which</p>                           | Med  | <p>1. Volunteers to clear any rubbish at the start of closure</p> <p>2. Ask everyone involved to support with clearing up at the end</p> <p>3. Headteacher and Teaching Team to ensure children are educated in the importance of taking your litter with you and finding a bin.</p>  | <p>1-2. Stewards</p> <p>3. SLT &amp; Teaching Team</p> <p>4. Headteacher</p> <p>5. Site Manager</p> | Low |

|   |   |      |  |  |     |
|---|---|------|--|--|-----|
|   | may upset residents if not cleared)   |      | <p>4. Headteacher to ensure communication with parents is implemented should there be a concern over increased litter.</p> <p>5. Waste bins to be easily accessible on school site.</p>  |  |     |
| 7 | <p>Poor/extreme weather Conditions</p> <p>Risk of Illness/Injury</p>  | Med  | <p>1. Ensure parents know that they are responsible for their children during the event</p> <p>2. If the weather is extreme, organiser and stewards to make a call as to whether it should go ahead, or certain activities should be discouraged.</p> <p>3. Stewards should be fully briefed that they must dress appropriately for the weather.</p> <p>4. Ensure all signs are secured and appropriately weighted with sandbags where appropriate.</p> <p>5. Stewards should be aware that where there is reduced visibility due to rain/snow, they will need to exert vigilance in monitoring the movement of cars within the road closure zones, as this could increase the risk of injury to cyclists/scooters and pedestrians</p> | <p>1-2. Headteacher/School Comms/Stewards</p> <p>3-5. Stewards</p>                         | Low |
| 8 | <p>Busy roads adjacent to road closed (Kirby Road/Crofton Road &amp; Stubbington Avenue/Lyndhurst Road)</p> <p>Risk of Injury/Death</p> | High | <p>1. Ensure parents know that they are responsible for their children during the event</p> <p>2. Appropriately place Road Ahead Closed signs to give drivers advance warning of the Road Closure in the first two weeks of closures.</p> <p>3. Stewards to consider the impact of keeping vehicles waiting at the barriers – address any requests to enter the street quickly and courteously</p> <p>4. Ensure pupils exit the road closure zones in a careful manner and not at speed if on bikes or scooters</p> <p>5. Headteacher to offer support where necessary to PCC to appoint a School Crossing Patroller for Lyndhurst Road.</p>   | <p>1. Headteacher/School Comms</p> <p>2-4. Stewards</p> <p>5. Headteacher/School Comms</p> | Low |

Risk Rating Matrix (Physical)

Risk level = Severity x Likelihood

| Severity (S)  | Likelihood (L)                          |                                     |                         |
|---|---|-------------------------------------|-------------------------|
|   | Certain or near certain to occur (High) | Reasonably likely to occur (Medium) | Unlikely to occur (Low) |
| Fatality; major injury or illness causing long term disability (High) | HIGH (H)                                | HIGH (H)                            | MEDIUM (M)              |
| Injury or illness causing short term disability (Medium)              | HIGH (H)                                | MEDIUM (M)                          | LOW (L)                 |
| Other injury or illness (Low)   | MEDIUM (M)                              | LOW (L)                             | LOW (L)                 |

Risk Rating Matrix (Emotional)

Risk level = Severity x Likelihood

| Severity (S)  | Likelihood (L)                          |                                     |                         |
|---|---|-------------------------------------|-------------------------|
|   | Certain or near certain to occur (High) | Reasonably likely to occur (Medium) | Unlikely to occur (Low) |
| Death/suicide, severe depression, long term mental health issues Long term / repeated deliberate risk-taking. Emotional impact severe enough to trigger referral to another service e.g CAMHS/GP/EP and/or significant medical intervention e.g. attempted suicide/anorexia/school refusal (High) | HIGH (H)                                | HIGH (H)                            | MEDIUM (M)              |
| Emotional response that results in deteriorating / erratic attendance, withdrawing / not engaging, anxiety, fear, worry, impacts on behaviour of others (e.g. negativity, irritability, negative emotions, lacks of concentration, lack of motivation) (Medium)                                   | HIGH (H)                                | MEDIUM (M)                          | LOW (L)                 |
| Significant distress or upset that can be addressed or resolved within a few days i.e. has no lasting negative impact Upset/ distress that subsides relatively quickly and with minimal additional support i.e. within a day or so  | MEDIUM (M)                              | LOW (L)                             | LOW (L)                 |

Residual Risk is the risk that remains after the additional control measures are in place.

| Risk Assessment Circulation list (tick box)                                       |                |           |                 |          |
|---|----------------|-----------|-----------------|----------|
| Employees/Volunteers  | Families       | Residents | Local Authority | Sustrans |
| (email/Paper copy)  | (Website)      | (Website) | (email)         | (email)  |
| Signature of Head Teacher:  |                |           |                 |          |
|  |                |           |                 |          |
| Print name:   | Rachel Carlyle | Date:     | 19.9.22         |          |